

## Access and Security Instructions to enter the U.S. Embassy in Copenhagen, Denmark

### **Security Procedures at U.S. Embassy Copenhagen**

#### ARRIVE ON TIME

Try to arrive at the Embassy at least 10 minutes prior to your appointment time. If you miss your slot we must ask you to reschedule.

Note that slots open up if we receive cancellations. Check back with our appointment system regularly if you wish for a earlier appointment slot.

- Please have a form of **photo identification** available to present to the guard. Once verified, the guard will begin the security scanning process, which is similar to that of most international airports.
- When **entering the security area**, the guard will ask you to empty your pockets of all metal items and electronic items, no matter what size and shape – this includes USB drives. Belts with a metal buckle must also be removed.
- Due to security restrictions, **no portable computers, iPads, eReaders (such as Kindles or Nooks) and large bags (back packs, suitcases, etc.) are allowed in the embassy. These items cannot be stored with the guards. If you bring a large electronic item, you will not be permitted entry and will need to reschedule your appointment.**
- **No liquids** are allowed in the Embassy.
- All **small electronic items**, such as mobile phones, iPods, MP 3 players and USB keys, must be left with the guards. The items stay in the security area, where you may recover them upon your departure. The guard provides a receipt for your items. **It is very important that you only bring the most necessary electronic items to the Embassy.**
- **Knives and other weapon-like items are prohibited** in the Embassy. If you have a knife or other weapon like item on your person or in your baggage, you must tell the guard. Any knife or other weapon like item found by the guard during the search will be confiscated and turned over to the Danish police.
- After emptying your pockets, please **walk through the metal detector**. If cleared by the detector and the guard, you continue forward and may recover your non-electronic items.